

**PERTUBUHAN KRISTIAN DESA AMAL JIREH
(DESA AMAL JIREH CHRISTIAN ASSOCIATION)**



(Pendaftar Pertubuhan No: 562)
Lot 340, Jalan Broga (1st Kilometre)
43500 Semenyih, Selangor Darul Ehsan, Malaysia.

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JOB APPLICATION FORM

Recent
Non-returnable
Photograph

PERSONAL :

Name:_____ in Chinese.

Position applied for _____ Sex _____

Address _____

I.C. No. _____ (Old) _____ (New)

Date of Birth. _____ Place of Birth _____

Race/Dialect _____ Citizenship _____

Income Tax No. _____ Socso No_ _____ E.P.FJMo. _____

Marital Status _ _____ Height/Weight . _____

Tel. No. Home — _____ Office _____

FAMILY : (Spouse, Children, Parents, Brothers & Sisters only)

NAME	RELATIONSHIP	SEX	AGE	OCCUPATION

IN CASE OF EMERGENCY, NOTIFY

RELATIONSHIP
OCCUPATION :
CONTACT NO. :

REFEREES : (Name Two Not Related To You)

NAME	ADD. & TEL. NO.	OCCUPATION	PERIOD KNOWN

EDUCATIONAL QUALIFICATIONS

(In Chronological Order)* Attach Photostate copies

SCHOOL/COLLEGE/ UNIVERSITY	FROM	TO	COURSE OF STUDY	CERTIFICATE/DIPLOMA/ DIGREE etc OBTAINED
	mon. year	mon. year		

COURSES (Attended or Presently Attending)

EMPLOYMENT HISTORY (In Chronological Order)

NAME OF COMPANY	POSITION HELD	BASIC SALARY	FROM	TO	REASON FOR LEAVING
			mon. year	mon. year	

LANGUAGES & DIALECTS

Written & Spoken _____

Spoken only _____

ACTIVITIES :

Sports

Hobbies & Interest

I DECLARE THAT ALL INFORMATION GIVEN ABOVE IS CORRECT AND TRUE, I UNDERSTAND THAT ANY FALSE INFORMATION GIVEN MAY RENDER ME LIABLE, IF EMPLOYED TO DISMISSAL I CONSENT*/DO NOT CONSENT TO APPROACHES BEING

INTERVIEW RATING

DATE

SIGNATURE

MADE TO MY REFEREES AS WELL AS ANY OF MY PREVIOUS EMPLOYERS.

*Delete as applicable _____

1. Experience:

How does previous experience relate to current position. Consider communication, knowledge, technical proficiency and previous training etc.

2. Attitude:

Sincerity, conscientiousness, ambition

3. Skills:

Intelligence, verbal ability, judgement, logical, resourceful, imaginative, mathematic ability.

4. Personality:

Appearance, poise, manners, tact adaptability, cooperativeness, enthusiasm, confidence and maturity.

5. Other Information:

- i) Present Salart & Benefits : _____
- ii) Expected Salary : _____
- iii) Notice requirement : _____

Outstanding	Good	Below averaae

6. Overall Suitability : Acceptable K.I.V. Reject

7. Recommended for consideration for another position. (Please state position)

Tested by: _____ Interviewed by: _____
 Position _____ Date of Commencement: _____
 Probation : _____ Department: _____

Salary offered: _____ Salary on confirmation _____

Allowance (if any): _____ Bonus: _____